

Council appointed under Miss Mason's will to manage the House of Education, Parents' Union School, & Practising School.

A Meeting of the above Council will be held at the
Offices of the P.N.E.U., 26, Victoria Street, S.W. on
Thursday, 29th March, 1923 at 11.30 a.m.

1. To elect Chairman and Hon. Secretary.
(Mr. Household and the Hon. Mrs. Franklin were asked by the Trustees to fulfil these duties pro.tem.)
2. To appoint Head Mistress of the Practising School and to fix salary.
(Miss Devonshire is the present Head Mistress, appointed by Miss Mason).

To receive Miss Devonshire's Report of Practising School.

- a) Numbers
- b) Health, etc.
- c) Financial position & budget for the future.

3. To ratify Miss Parish's appointment as Principal for life of the House of Education as determined by the will. *See Report*

To receive the Principal's Report:-

- a) Numbers.
- b) Those left before completion of training, if any.
- c) Posts of those leaving at Easter.
- d) New Entries. *Save the day*
- e) Staff, any addition of change. *Don't forget the future*
- f) Financial position and budget for the future.
- g) Other matters of interest and importance.

4. To consider the appointment of a Secretary & Treasurer for the House of Education.

5. To consider signing of certificates, *18. 10. 1941*
6. To consider any other business the Principal may bring forward.

7. To ratify appointment of Miss Kitching as Director, for life of the Parents' Union School as determined by the will, and to fix salary.

To receive report of Director:-

- a) Numbers
- b) New pupils in homes, private schools, public elementary schools.
- c) Proportion of pupils to take examinations.
- d) Any other matters of interest and importance.

2. To appoint Miss Cholmondeley as Assistant to Miss Kittingh and fix conditions. (This appointment was arranged by Miss Mason to take place in September 1924).

9. To co-opt such new members of Council as may be considered desirable.

10. To consider title of Council, if any is desired.

11. To consider Constitution and appointment of Treasurer to the Council.

12. To fix dates and place of future meetings.

- Any other business.

Notes on Agenda.

It has been very difficult for me to prepare the agenda as the whole work of the Council is in embryo. I hope that members will be indulgent as to any over-emphasis of items and any lack of important ones. The latter can come under "Any other business".

I hope the majority of members may be prepared to remain on until about 4 p.m., adjourning for lunch which can be had quite near.

Item 2. I have put this item early on the agenda so that Miss Devonshire who has to be present can leave when it is over.

Item 7. In future I think it would be well to have a Report from the P.N.E.U. as to such schools working in the P.U.S. as have been inspected by their Officers.

Item 9. This seems to me a most important item. I believe we should strengthen the Council by co-opting younger members so as to have continuity of work and enthusiasm. Few of the original members of the Council are under 50. I think it would be advisable, before any names are suggested for co-option, that the consent of the nominees should be obtained, so as to save futile discussion. It is not necessary to fill up to the full number of members, but I think members will agree that the Council needs strengthening.

I am nominating 2 men and 1 woman; Mr. Household, 1 woman, Dr. Helen Webb, 1 woman.

Item 11. Mr. Costley-White is kindly preparing a sketch for the Constitution, but it is unlikely that it will be ready for discussion at this meeting. Possibly members of the Council could have it later on in writing.

H. Franklin.

Hon. Secretary (pro.tem.)